

# JAMESTOWN VOLUNTEER POSITIONS

Established in 1995, Jamestown's Volunteer Program has played an invaluable role in fulfilling our mission to uncover, preserve, and share Jamestown's diverse history and its contributions to the foundations of America.

From site interpreters and museum guides, to support in our conservation lab and development office, our dedicated volunteers have enriched the experiences of visitors and staff for more than twenty years. We are truly grateful for their ongoing commitment to this special place and hope you will consider joining us in our efforts.

## FORT SITE INTERPRETERS

For centuries, local legend had presumed that the original James Fort washed away into the river because of erosion and would never be found. Nevertheless, Dr. William Kelso challenged this long-held belief and, with the help of an outstanding team of archaeologists and researchers, they not only located James Fort, but have also unearthed over 3 million artifacts since the project began. Volunteer Fort Site Interpreters share this remarkable story and provide updates regarding our ongoing excavations with the visiting public.

*\*Note - Must be comfortable walking/standing outdoors for extended periods of time.*

## ARCHAERIUM MUSEUM DOCENTS

Jamestown's award-winning archaeology museum, the Nathalie P. & Alan M. Voorhees Archaearium, houses a selection of the extraordinary artifacts uncovered over the years at Jamestown. The spectacular discoveries on display present some of the most important examples of the material culture of Virginia Indians and early English and European settlers in the country. Docent volunteers are available to assist guests and answer any questions they might have as they explore the on-site museum.

*If you are interested in learning more about these and other volunteer opportunities at Jamestown, please contact:*

*Korinne Young, Development Assistant*

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*(757) 229-4997 x121*

## DEVELOPMENT OFFICE VOLUNTEERS

As a private non-profit organization, the Jamestown Rediscovery Foundation does not receive any regular state or federal funding and relies on contributions from generous friends near and far. Volunteers in the Development Office assist with a variety of critical fundraising efforts such as: preparing large-quantity mailings, assisting with special events on site, and other general office tasks as needed. Some responsibilities are ongoing and can be done independently, while others may require several volunteers for a specific project or event.

## LAB VOLUNTEERS

Jamestown is home to an unparalleled collection of more than 3 million artifacts recovered on site. It is no small task to care for these priceless artifacts. Patient, detail-oriented volunteers are also welcome in our archaeological lab where they are a vital part of the curatorial process. Tasks include activities such as washing and sorting artifacts fresh from the field, reorganizing old collections, labeling and mending ceramics, or helping with lab-related public programming.





# Volunteer Application

## I. Personal Information

Full Name: \_\_\_\_\_ Preferred nickname: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_

Do you have any medical conditions or health concerns we should be aware of? \_\_\_\_\_

If so, please explain how this might affect volunteering.

## II. Availability & Interest

When are you available to begin? \_\_\_\_\_

Please enter the days and times you are available to volunteer:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AM							
PM							

Total hours per week you are willing to volunteer: \_\_\_\_\_

Are there extended periods during the year when you are *not* available to volunteer?

If so, when? Yes No

Volunteer position(s) in which you are interested (check all that apply):

Fort Site Interpreter

Lab Volunteer

Archaearium Museum Docent

Development Volunteer

Are you interested in volunteering in more than one area?

Yes No

Do you prefer to volunteer in an “as needed” or “on call” basis?

Yes No



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### III. Education

School: \_\_\_\_\_ City/State: \_\_\_\_\_ Degree/Area of Study: \_\_\_\_\_ Year Completed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### IV. Volunteer and Work Experience

Please list other current and past volunteer and/or work experience:

Organization: \_\_\_\_\_ City/State: \_\_\_\_\_ Position: \_\_\_\_\_ Dates: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any special skills (foreign language, computer knowledge, etc.)

### V. References

Please list two personal references (not family members):

Name \_\_\_\_\_ Name \_\_\_\_\_  
Email \_\_\_\_\_ Email \_\_\_\_\_  
Phone \_\_\_\_\_ Phone \_\_\_\_\_

### VI. Authorization

The information supplied by me in this application is true to the best of my knowledge. I understand that if accepted to serve as a volunteer for Historic Jamestowne and the *Jamestown Rediscovery* Project, I will be expected to meet all the requirements of my volunteer position, including regular attendance, as described in the job description given to me. I also understand that I will be expected to attend an extensive training program, adhere to all policies and procedures of the organization and perform my duties responsibly.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please return this application to Korinne Young at  
kyoung@preservationvirginia.org or 1365 Colonial Parkway,  
Jamestown, VA 23081*